

RENTAL FEES

Rental Fee relates to one (1) performance in the Theatre for a period of up to eight (8) hours and includes the use of standard theatre equipment as set out in the Darwin Entertainment Centre Technical Specifications. Rental Fee excludes costs of staff, power and airconditioning.

Commercial Organisations

Rental Fee is \$750.00 or 10% of the nett Box Office income, whichever is the greater.

Not-for-profit, Schools and Community Hirers

Rental Fee is \$500.00 or 10% of the nett Box Office income, whichever is the greater.

Additional Space

- Rehearsal Room \$30.00 per hour
- Gallery \$40.00 per hour
- Other rooms and spaces available by negotiation.

DEPOSITS

The Deposit will be the Basic Rental Fee to a maximum of 1 days rental and is payable within twenty eight (28) days of the Contract being issued. The Deposit and a copy of the signed Contract are required before a booking can be confirmed.

CANCELLATION FEES

Forfeiture of deposit plus all costs incurred.

In the event of the Hirer being unable to present the performance or performances on the dates and times as agreed the Hirer shall remain liable for all charges due unless the Centre can re-let the date or dates. If the Centre re-lets the date or dates the hirer will be notified in writing and the cancellation fee, namely one (1) days rental and all costs incurred, will apply (refer to Clause 8.6 of the Terms and Conditions of Hire).

Refunds and exchanges incur a cost to the hirer equal to the nominated booking fee (in addition to the booking fee).

OVER RUNS

The Hirer will be required to pay 5% of the Basic Rental for each and every half hour or part thereof where there is a time over run of the Agreement.

PUBLIC LIABILITY

If required, \$55.00 for the first day of occupancy and \$10.00 per day thereafter.

MULTIPLE PERFORMANCES

If more than one (1) performance is held on the same day the rental fee is as above plus 50% of basic rental for the second and subsequent performances or 10% of the nett Box Office income, whichever is the greater.

NON PERFORMANCE/ REHEARSAL/ SET UP DAYS

Within a season a Rental Fee of 50% of basic rental per day will be charged.

INDUSTRY SERVICE FEE

Calculated on a per performance basis by rates determined by the seating capacity of the Venue as set down by Live Performance Australia (Studio Theatre is approximately \$50.60).

AIRCONDITIONING

Performance Airconditioning

\$32 per hour - Airconditioning must be used when the Venue is occupied by patrons from one (1) hour prior to the commencement of a performance and until the conclusion of that performance. Other times at the Hirer's discretion.

Bump In / Rehearsal / Stage Use

\$32 per hour - Airconditioning must be operating whenever bump in, bump out, rehearsals or stage use is in progress.

ELECTRICITY

44 cents per unit used

LAMP CHARGE

22 cents per electricity unit as used.

STAFFING CHARGES

Staff charges are liable to all applicable Award penalties including minimum call periods, meal allowances, public holiday loading etc.

DEC Senior Technician (minimum of one) \$45.00 per hour

The above is the minimum requirement for all times the Venue is occupied by the Hirer.

Technician	\$38.00 per hour
Front of House Supervisor (minimum of one)	\$45.00 per hour
Ushers (minimum of two)	\$33.00 per hour
Programme/ Merchandise Seller (optional)	\$33.00 per hour
Security Staff*	\$33.00 per hour

*The Management reserves the right to engage Security Staff at the Hirer's expense.

The minimum call period for Technical and Front of House Staff is 3 hours.

Advertising Services	\$55.00 per hour incurred
Art work	\$55.00 per hour incurred
Cleaning	If additional cleaning is required a fee of \$33.00 per hour will be charged to the Hirer.

BOX OFFICE CHARGES

Booking Fee	Top ticket price \$100.00 and above	\$5.00
	Top ticket price \$40.01 and above	\$4.00
	Top ticket price \$20.01 and above	\$3.00
	Top ticket up to and including \$20	\$2.00
	Complimentary tickets:	1 st 10 - no charge
	11+ - standard booking fee	
	House seats – no charge	
Credit Card and Cheque Charges	The rate of 3.5% of the value of tickets sold through the Centre's Credit Card and Cheque facilities. Subject to current interest rates.	
Event Creation Fee	\$50.00 for the first performance \$30.00 for the second and subsequent performances.	
Ticket Printing	Tickets printed for outside Venues and not for sale through the Centre's Box Office incur a cost of 20 cents per ticket plus a \$55.00 Event Creation Fee.	
Theatre Designs to specifications	\$38.00 per hour	

PRODUCTION AND EQUIPMENT CHARGES

The Theatre Rental includes all equipment as listed on the Technical Specifications however the following listed items will incur a cost to the Hirer.

- * Kawai Model G 550 Baby Grand - \$80.00 per performance plus tuning
- * Kawai Model U 550 Upright - \$44.00 per performance plus tuning

Piano Hire Charges are per performance. Additional cost incurred to relocate the Baby Grand to the Studio Theatre (price on application). Pianos shall be tuned by a DEC approved Piano Tuner at the expense of the Hirer. Pianos shall only be moved by DEC approved personnel. Pianos must be tuned after moving to the Studio Theatre.

- * Scenery Supply and Construction as incurred
- * Goods and Services as incurred plus 10%
- * Additional Equipment as incurred plus 10%

BROADCAST FEES

For any commercial recording or broadcast, a fee of \$110.00 per day applies, for any day on which such a recording or broadcast occurs.

OTHER CHARGES

Programme and Merchandise Sales

A commission of 12% is charged on all programmes and merchandise items sold plus the cost of the required sellers.

Data Projector

This facility may be made available to the hirer and the usage of same will be charged at a rate of \$220.00 per day.

Lap Top Computer

This facility may be made available to the hirer and the usage of same will be charged at a rate of \$160.00 per day.

Additional Technical Equipment

Additional equipment required in lieu of the standard technical facilities outlined in the venue technical specifications are charged as incurred plus a 15% administration levy.

Phones, Fax and Clerical Services

As incurred – includes calls made on behalf of hirer by staff, cost of faxing reports, etc.

EVENT RECONCILIATION

Reconciliation and disbursement of monies due shall not be available until five (5) working days after the final performance.

GOODS AND SERVICES TAX

All prices quoted are inclusive of GST.

Costs and conditions are subject to change.