

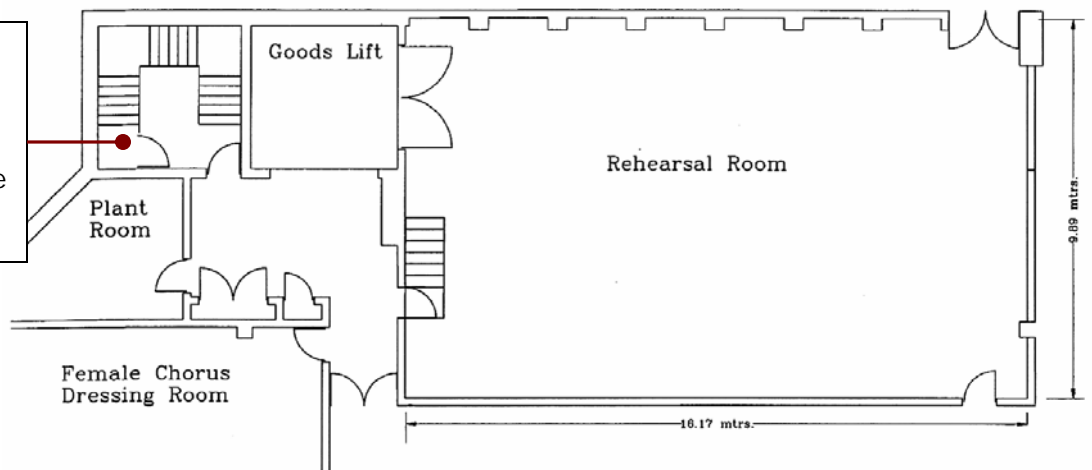


**DARWIN  
ENTERTAINMENT  
CENTRE** *Live!*

## Rehearsal Room Plans & Information



Access is via the  
"stage door" located at the  
top of the ramp in the  
western laneway of the  
Darwin Entertainment Centre  
93 Mitchell St  
Darwin NT 0800



For Further information please contact the Venue Coordinator on 08 8980 3369 or  
[venue@darwinentertainment.com.au](mailto:venue@darwinentertainment.com.au)  
Darwin Entertainment Centre – 93 Mitchell Street Darwin NT 0800

## **1 - Cancellations/Amendments:**

- a. Failure to provide the Centre with more than one (1) week's notice of cancellations and amendments to bookings will incur full charge for the affected booking.
- b. Should this booking conflict with and/or prevent another projected booking by another hirer which is deemed to be, in the opinion of the Centre, of higher priority, the hiring covered by this agreement shall be transferred to an alternative period offered by the Centre, PROVIDED THAT THE CENTRE shall give the Hirer notice not less than two weeks prior to the hire date.
- c. Bookings are confirmed once the Centre is in receipt of a signed hire agreement.

## **2 - Hire charges:**

- a. \$30 per hour - includes the cost of air-conditioning, electricity and use of an adjacent chorus dressing room, amenities and upright piano.
- b. Darwin Entertainment Centre reserves the right to alter all hire charges without notice. It is the Hirers' responsibility to ascertain current rates.
- c. Overruns of hire periods will be charged accordingly.

## **3 - Payment of Charges:**

- a. The hirer will be invoiced monthly for all hire charges and other associated costs. Terms are strictly 30 days.

## **4 - Staff:**

- a. Should Centre Staff be required for any reason, an hourly rate of \$45.00 per labour hour incurred will apply plus any penalties involved.
- b. Should Centre staff be required out of the hours of 9.00 a.m. – 5.30 p.m. Monday – Friday, a minimum call-out period of 3 hours will apply.

## **5 - Cleaning:**

- a. The Hirer will ensure that the Rehearsal Room, chorus dressing room, amenities and surrounding areas are kept clean and clear of rubbish during and at the conclusion of all hire periods. All rubbish must be placed in the bins provided.
- b. Should resin or any like substance be used within a hire period, the hirer must ensure that the substance is removed from the floor surface prior to leaving the room. A mop and bucket is provided within the chorus dressing room area.
- c. Should Centre Cleaning Staff be required for any reason the hourly rate of \$33.00 per labour hour incurred will apply and the hirer will be invoiced accordingly.

## **6 - Access:**

- a. Access to the Rehearsal Room will be only via the "stage door" located at the top of the ramp in the western laneway of the building.
- b. The Centre will provide keys to the Rehearsal Room to the person nominated in the contract for the duration of the hire.
- c. The Hirer hereby accepts full responsibility for the keys provided during this period and warrants that they will not be duplicated under any circumstances.
- d. A charge of \$40 per key will be incurred by the hirer should keys be lost, stolen or damaged whilst in their possession.

## **7 - Security:**

- a. It is the responsibility of the Hirer to take out appropriate insurance to cover damage to, or theft of any item that may be brought into the Rehearsal Room or stored within the chorus dressing room during the period of hire. The Darwin Entertainment Centre may take all reasonable steps to ensure that security of the areas are maintained during the period of hire but accepts no responsibility for claims against it for damage, theft or unexplained inventory shortage.
- b. It is the responsibility of the hirer to ensure that personal security and safety of all persons associated with the hire of the rehearsal room is maintained.

- c. It is the Hirer's responsibility to ensure that all backstage areas are adequately supervised at all times. Breach of this condition will result in the Centre appointing suitable staff to perform such duties and all costs incurred will be borne by the hirer.
- d. Centre staff are authorised to access any area associated with this hire at any time.

#### **8 - Exiting Venue:**

- a. The Hirer must ensure that the lights in the Chorus dressing room and the lights and air-conditioning in the Rehearsal Room are switched off at the conclusion of each hire period.
- b. The Hirer accepts full responsibility for ensuring that the chorus dressing room, stage and rehearsal room doors are locked upon exit from the building at the conclusion of each hire period, and if at any time during the hire period the Rehearsal Room is unattended. Penalties will apply should any area associated with this hire be found unsecured.

#### **9 - Access to Other Areas:**

The hire charge of the Rehearsal Room does not include the use of any other area of the building except the Chorus Dressing Room and amenities adjacent to the Rehearsal Room. The Centre shall provide 24 hours notice should these areas become otherwise occupied.

#### **10 - The following prohibitions must be strictly observed:**

- (a) No eating, drinking or smoking is permitted in the Rehearsal Room.
- (b) The piano must not be moved off the protective masonite board.
- (c) Nothing may be attached in any manner to the walls or mirrors.
- (d) No paint, glue, glitter or glitter products, nails or any like item may be used in the Rehearsal Room.
- (e) The wearing of any hard soled shoes, shoes with stiletto heels or tap shoes is strictly prohibited within the Rehearsal Room unless prior approval from Centre management has been obtained. Authorisation must be provided in writing from the Centre.
- (f) No property, particularly any with unprotected legs or feet, that may damage the floor may be utilised unless provided by the Darwin Entertainment Centre.
- (g) No sitting or swinging on ballet bars.
- (h) No storage of any item allowed in the fire exit stairwell. Items stored in this area will be removed.
- (i) No animals.
- (j) Incense, naked flames or smoke are not permitted within the venue, without first obtaining permission from Centre management.

Any repairs / cleansing / labour necessary as a result of any of the above conditions being ignored, will be charged to the hirer accordingly.

#### **11 - Repairs to Damaged Areas:**

The Centre will provide to the hirer for consideration, 3 formal quotations for any repairs to any of the associated hire areas. Once the hirer has accepted a quotation, the Darwin Entertainment Centre will schedule the repair works. The Centre will issue an invoice (nett 30 days) to the hirer for the repair works once the work has been completed to the Darwin Entertainment Centre's satisfaction.

#### **12 - Modifications to Venue:**

Modifications to the venue's structure or facilities cannot be made. The hirer accepts the facilities available are adequate to conduct the subject hire.

#### **13 - Special Conditions and Arrangements:**

##### **Parking**

Strictly "no parking" is allowed in the spaces at the top of the ramp. Vehicles found parked in this area may be removed at the hirer's expense.

##### **Promotions**

The hirer shall provide detailed information on the hire, which the Centre may use for promotion, providing deadlines are met.