



DARWIN ENTERTAINMENT CENTRE

Live!

Local Hirer's Subsidy

INTRODUCTION

The aim of the Local Hirer's Subsidy is to assist local hirers to access the Darwin Entertainment Centre.

The Local Hirer's Subsidy is a dedicated sum provided to the DEC by the funding bodies, the Darwin City Council and Arts NT.

CRITERIA

The Local Hirer's Subsidy has been established to encourage and assist local companies and individual artists to access the Darwin Entertainment Centre for the purpose of presenting a local performing arts production.

To be eligible for the Local Hirer's Subsidy, a hirer must be a Northern Territory based Not For Profit individual artist(s) or incorporated association wishing to present a production which is predominantly performing arts in content.

It is NOT applicable for interstate or international artists presented by a local hirer, or for speech and presentation nights, regardless of the entertainment component. Reduced rentals are available for many such activities.

FUNDING

Funding is available to subsidise venue expenses at a rate of 35% up to a cap of \$2500.

The Local Hirer's Subsidy may not be used to cover the deposit for the hiring of the venue should the hirer cancel their booking.

AVAILABILITY

Applicants may submit for a grant more than once in any annual period. However, a maximum annual amount will be applied to any one group.

Applications will be received any time of the year and will be assessed by the Centre Management.

Successful applicants will not be able to apply for another grant until such time as all outstanding grants are acquitted according to set guidelines.

HOW TO APPLY

Application can be made by completing the Darwin Entertainment Centre Local Hirer's Subsidy Form.

APPLICATIONS

- Applications are to be in the approved form
- Applications must be approved in advance of the event
- Application forms are available from the Darwin Entertainment Centre

INELIGIBLE APPLICATIONS

Applications will be deemed ineligible and returned if they do not meet the criteria.

FUNDING

The DEC shall set in each annual budget an amount for the Local Hirer's Subsidy.

The amount of funding available annually for each group or individual will not exceed \$2,500 (including GST), with the exception of specified Major Users of the Darwin Entertainment Centre, in which case, a cap of \$8000 is set.

Decisions are at the discretion of the General Manager of the Darwin Entertainment Centre.

PROMOTION

Successful applicants of grants will be required to acknowledge the Darwin Entertainment Centre as a sponsor on all publicity material. The Local Hirer's Subsidy logo must be presented on all written material. Failure to do so will jeopardise future grant applications.

ESTIMATION AND WRITTEN CONTRACT

Upon return of Technical Questionnaire and LHS Application, the Darwin Entertainment Centre will provide a written contract and estimated costs based on the information supplied. Charges for technical labour, consumable and equipment hire are variable and available dependant upon demand.

Should a variation occur, due to the applicants overrunning the contracted time and equipment use needs, DEC staff will seek approval from the applicant to ensure their understanding of the cost implications of these overruns.

The successful applicant shall accept full responsibility for any variation to the costs above that originally estimated.

ACQUITTAL

At the conclusion of the event, the successful applicant will complete a brief acquittal of the grant, detailing the artistic outcomes of the production, the numbers in attendance and demonstrating the use of the LHS logo on publicity. A form is attached. This evaluation should be submitted by one month after the conclusion of the project.

Failure to return the Acquittal in a timely manner may result in a review of future funding.

SELECTION

Decisions in regard to allocation of the Local Hirer's Subsidy are made at the discretion of the General Manager. This decision is final and no discussion shall be entered into.

Local Hirer's Subsidy Application Form

Organisation: _____

Project: _____

Is the Organisation Registered for GST YES _____ NO _____ (please circle)
ABN _____
(please note that the Local Hirer's Subsidy cannot be applied until the Centre is informed of the Organisation's GST Status)

Contact Person: _____

Address: _____

Telephone: _____

Fax: _____ **Email:** _____

Date of Project: _____

Brief Description: _____

Signature _____ **Date:** _____

Name _____ **Position:** _____

THE PROJECT

Describe the project aims and objectives.

How is the project a response to local needs and interests?

What other ongoing benefits will it provide (eg; stimulate arts interest, skills etc)?

COMMUNITY INVOLVEMENT

How has the community been involved in the planning?

Are other local arts / community groups involved? Please give details.

How will the project be promoted? Please give a brief outline of your promotional plan and opportunities.

Local Hirer's Subsidy Evaluation Report

Name of Project _____

Organisation: _____

Date of Event: _____

Please describe the cultural and artistic benefits of the project to the Darwin Community

How many members of the community participated in the project?

Performers _____ Crew _____ Audience _____

Did the project have any shortcomings? Please identify so the information can be used to assist in the planning of future projects.

Please describe your promotional campaign. Please include examples of how you acknowledged the Local Hirer's Subsidy.

Other comments?
